



Date- 24-12-24

Circular No. QCS/2024/138

Subject: Parent-Teacher Meeting (PTM)

Dear Parents

Greetings!

We hope this message finds you well. We are pleased to inform you that the PTM for the month of December is scheduled for Saturday, Dec, 28th, 2024, from 9:00 a.m. to 12:00 noon. This meeting is an invaluable opportunity for us to apprise you of your child's academic and extracurricular progress. The focus of this PTM would be on the evaluation of formative assessments in the form of Cycle Tests for Grade I & II and Periodic Tests for Grades III–VIII. Along with that, it will serve as an ideal platform to discuss developmental milestones, skills, and any concerns you may have.

The collaboration between parents and teachers is crucial in fostering a supportive and enriching environment for our students. We strongly encourage every parent to attend and benefit from this invaluable collaboration between parents and teachers.

Kindly adhere to the time slot given below in order to conduct the meeting smoothly.

Roll no 1 to 5	09:00am to 9:30 am
Roll no 6 to 10	9:30 am to 10:00 am
Roll no 11 to 15	10:00 am to 10:30 am
Roll no 16 to 20	10:30 am to 11:00 am
Roll no 21 to 25	11:00 am to 11:30 am
Roll no 26 onwards	11:30 am to 12:00 noon

Note:

- Parents are requested to adhere to their time slot.
- Students accompanying the parents should come in school uniform only.

Warm Regards

Sandhya Kumaria
HOS